

SHRM Internship Application



NORTHERN ARIZONA
UNIVERSITY
The W. A. Franke College of Business

School of Hotel and Restaurant Management

Student Name: _____ NAU ID: _____

Please **circle one** of each of the following:

Major: HRM IHM

Year in College: FR SOPH JR SR

Attending Campus: Flagstaff SCC PCC Online Learner

Semester of Internship: Fall Spring Summer Year 20_____

Internship Course: HA208 (Freshman/Sophomore) HA408 (Junior/Senior)

Number of Credits: Three (3) Six (6) Nine (9) Twelve (12)

NAU Email: _____ Cell#: _____

Intern Position: _____ Company: _____

Property/Restaurant: _____

Address: _____

Phone #: _____ Supervisor: _____

Start Date: _____ End Date: _____

Hours of Work per Week: _____ Rate of Pay: _____

GPA: _____	Verified By: _____
------------	--------------------

1. Application in Student's Curriculum Program (check all that apply):

____ HRM Advisor Approved Electives

____ General Electives

____ IHM Required 6-credit Internship

____ As part of Certificate Program

Comments: _____

For office use only:

Enrollment Date: _____

Confirmation Emailed Date: _____

Received Paperwork:

- Company Affiliate Agreement
- Student Responsibility Statement
- Fieldwork Experience Agreement
- One-page Outline of Objectives to be Met
- Reviewed Minimum Requirements
- Reviewed Policies and Procedures
- Overview of Bb-Learn Online Component